

Job Title: Health Educator (HE)

Job Summary:

Under the direction of the iMAD Program Director, the Health Educator is responsible for facilitating educational sessions in a variety of settings including, but not limited to, in-school and afterschool programs and other community venues.

Job Qualifications:

1. A minimum of a high school diploma or equivalent and at least one year of documented youth program or teaching experience.
2. Professional appearance and demeanor.
3. Excellent conceptual, management, organization skills, writing, communication, and teaching skills. Ability to generate reports and make presentations to community agencies and organizations.
4. Submit and successfully pass Level 2 fingerprinting.
5. Exercise good judgement, tact, and diplomacy when interacting with program participants, professionals, community members, and co-workers.
6. A “team player” and someone who has excellent rapport with local community members.
7. Ability to handle adverse situations, understand cultural diversity and feel comfortable in lead position.

Essential Duties:

1. Utilize approved evidence based curriculums to facilitate programs in-school, afterschool, and community based settings.
2. Provide assistance and guidance on educational content, methods, techniques, and materials for a wide variety of health education programs.
3. Motivate and educate students, parents, and community members in respect to abstinence, contraception and risky behaviors.
4. Maintain proper paperwork associated with grant requirements.
5. Participate as a speaker in approved community events, representing HRHN.
6. Participate in community health and social events targeted at students and parents to present and distribute program information when requested by iMAD Program Director.
7. At the iMAD Program Director’s request, attend various community meetings representing Heartland Rural Health Network’s iMAD program.
8. Attend all required staff meetings and trainings.
9. Under all circumstances, follow established policies, procedures, protocols, and related laws.
10. Participate in program/service evaluation efforts.
11. Other duties as assigned.